

**Fabry Update (www.FabryUpdate.com)**

**Questionnaire – Site Selection.**

Name:

Position—including any University affiliation:

Names and job titles/roles of other senior colleagues in the Fabry management team [Ideally there should be a co-host who does not necessarily need to work in the same institution:

Previous experience organizing international meetings:

Do you have a congress centre/congress hotel that can fulfil the following:-

Accommodate 140 – 150 people.

Is the meeting space integral to the hotel?

If the congress centre is not within a suitable hotel, are there suitable hotels within easy walking distance?

Is the meeting space such that the presentations, posters [60] and all breaks/meals can be held in the same area and away from the public areas and away from other potential meetings?

The hotel should be no more than 4 star and not have a spa or pool. You might consider more than one hotel—e.g. a 4 star and 3 star

Are there reasonable restaurants within easy walking distance of the meeting venue?

Is your city well connected with international transport facilities?

Is the meeting venue easily reached from your airport/main station?

Do you have a good event organiser with whom you have worked in the recent past?

If yes, please give details.

Any other supporting remarks [maximum word count 300.